

# Lady Lawley Cottage by the Sea, Records

1940s – 2000s

**To access these records:** Please contact the Australian Red Cross Head of Legal:

Postal Address: GPO Box 9949, Melbourne VIC 3001

Phone: (03) 9345 1800

Email: [privacy@redcross.org.au](mailto:privacy@redcross.org.au)

Website: <https://www.redcross.org.au/privacy/childrens-homes/>

## Records Location

These records are held by [Australian Red Cross \(1914 - current\)](#)

## Details

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Lady Lawley Cottage by the Sea, Records is a collection of documents relating to children and to organisational management that dates from the late 1940s to 2000s. The records include client records and registers, Ward reports, admission referral letters and discharge summaries. They are held by the Australian Red Cross Society in Melbourne.

## Access Conditions

Please contact the Privacy Officer to apply for access to records about someone who spent time in a Red Cross children's Home.

All applications are treated as requests for access to personal information under the Commonwealth Privacy Act 1988.

## Records

Lady Lawley Cottage by the Sea, Records is a collection which includes historical records such as newspaper clippings, photographs, annual reports, committee minutes and plaques.

The personal records relating to children who stayed at Lady Lawley comprise:

Patient Record Cards:

1983-1993 (only about 50 index cards)

Lady Lawley Cottage Register:

1944-1948; 1948-1952; 1963-1966; 1988-1990; 1991-1994; 1993-1997; 1994-1996; 1996-2000; 2000-2002

Admissions and Discharges Registers/books:

1944-1966; 1954-1980; 1980-1990; 1989-1992; 1988-1993; 1997-2002; 1990-1992

## Visitors Book

1903-2003; 2002-2007; 2003-2017; 2012-2013

The collection also includes:

Annual Reports 1903-1942

Lady Lawley Cottage Committee Minutes 1985-1990

Lady Lawley Cottage Board of Management Minutes 1978-1980

Minute Book 1941-1951

Historical Minutes 1945-1946

Grevillea House reports 1979-1985

Matron Reports 1946-1948

General correspondence relating to funding etc 2002 – 2009

Historical archives – letters, minutes and memorabilia including news clippings, photos (some named), certificates, rules and regulations, site plans, letters about use by army during WW2, certificate of incorporation, correspondence RC Gen Sec, Lady Lawley Cottage Chairman 1963-1965, some marketing brochures and pamphlets, plaques, book on the history of Lady Lawley by Kevin Casey (2008).

1949 – 1983

## More info

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### Organisations in these records

#### Related Organisations

- [Lady Lawley Cottage by the Sea \(1903 - 2020\)](#)

## Records

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### Related Contact Details

- [Australian Red Cross - Contact Details](#)

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You can view this page online by visiting <https://findconnect.efront.digital/entity/lady-lawley-cottage-by-the-sea-records/>