

# Ward maintenance files [Maintenance Branch, Department of Community Services]

1942 – 1960

URL: [https://search.records.nsw.gov.au/permalink/f/1ebnd1/ADLIB\\_RNSW110015037](https://search.records.nsw.gov.au/permalink/f/1ebnd1/ADLIB_RNSW110015037)

**To access these records:**

Please contact the Care Leaver Records Access Unit, Community Services:

Postal Address: Care Leaver Records Access Unit, Community Services,  
Department of Communities and Justice, Locked Bag 5000, Parramatta NSW 2150

Phone: 1300 137 160 or (02) 9716 2500

Email: [CareLeaverRecordsAccessUnit@facs.nsw.gov.au](mailto:CareLeaverRecordsAccessUnit@facs.nsw.gov.au)

Website: <https://www.facs.nsw.gov.au/families/out-of-home-care/about-out-of-home-care/were-you-in-out-of-home-care>

**Reference Number**

Quote this number to access your records: State Records Authority of New South Wales Series Number, 14794

**Records Location**

These records are held by [State Archives and Records Authority of New South Wales \(June 1961 - current\)](#)

## Details

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Ward Maintenance Files (sometimes referred to as 'M' files) relate to action taken to obtain maintenance (i.e. payments) – by agreement or by court proceedings – in respect to children and young persons up to eighteen years of age admitted or committed to the care of the Minister to be dealt with as State wards or committed to departmental institutions.

## Access Conditions

Access to these records is currently restricted. In New South Wales, records relating to individuals, such as case files and correspondence are closed to public access for 100 years. Records such as registers and indexes are closed to public access for 80 years.

Care Leavers wishing to access records about themselves will need to complete a Care Leaver Records Access Application Form (downloadable from the Care Leaver Records Access Unit website or available at a Community Services Centre). Completed application forms with proof of identity can be sent to the Care Leaver Records Access Unit, or lodged with a Community Services Centre. For further information please contact the Care Leaver Records Access Unit.

## Records

According to *Connecting Kin* (1998), these files are not indexed. In order to access them, the relevant file number has to be obtained from another source such as the State Ward ('B') file.

Quantity: 51 boxes

## More info

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### Organisations in these records

#### Related Organisations

- [Child Welfare Department, State Government of New South Wales \(1923 - 1970\)](#)

## Records

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### Related Contact Details

- [Care Leaver Records Access Unit - Contact Details](#)

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You can view this page online by visiting <https://findconnect.efront.digital/entity/ward-maintenance-m-files/>